

**Minutes of the Fairbridge Chapel Heritage Society Annual General Meeting held on June 2, 2018 at the School House, 4795 Fairbridge Drive, Cowichan Station, B.C. at 10:30 am**

**Present:** Erik Henriksen, President Ron Smith, Sec. Treasurer, Jean Guy Quenneville, Pat Skidmore, Karin Laurie, Robert Henriksen

**Call to Order:** The meeting was called to order at 10:30

**Minutes:** The minutes of the May 6, 2017 Annual General Meeting were distributed to members in advance of the meeting for their review.

Moved: Pat Skidmore  
Seconded: Erik Henriksen

That the minutes of the 2017 Annual General Meeting be accepted as read.

CARRIED

The minutes of the May 5, 2017 Board of Directors meeting was distributed and reviewed by those in attendance.

Moved: Bob Henriksen  
Seconded: Jean Guy Quenneville

That the Board minutes be accepted as presented.

CARRIED

**Business Arising:**

1. Grants Available to the Society

The memorandum prepared by the Secretary was distributed. It included information on the two streams of funding available and could be accessed by the Society. Bob suggested that we keep this information in mind when we are going to undertake a larger project in the future.

**Financial Report & Statement**

The financial reports, along with a financial statement were distributed to members for their review. It was mentioned there was approximately another \$560 to be deposited in the account, this coming from one wedding rental that will take place later today, one donation and membership dues. In addition there have been additional expenses including work on the web site, cleaning the chapel, restoration of the irrigation system, for example.

Moved: Erik Henriksen  
Seconded: Pat Skidmore

That the financial statement and report be accepted as presented.

CARRIED

**Annual Report**

The Secretary distributed the Annual Report of the Society. He indicated that this report has to be filed annually within 30 days of the end of our fiscal year with the provincial government and that there is now a \$40 fee. As there was a notice that the filing was over due it was filed through the Duncan Access Centre earlier this week. The report briefly outlined the work undertaken as well as uses and visits to the heritage site.

Moved: Jean Guy Quenneville  
Seconded: Bob Henriksen

That the Annual Report be accepted.

CARRIED

### **Maintenance & Restoration Report**

This report outlined the work undertaken during the last fiscal year and furthermore outlined some work that could be undertaken during the present year. Pat Skidmore suggested that the Society should make special recognition of the very significant gift from Molly Preece and suggested that we may wish to consider framing the plate presented to her in recognition of her long involvement in giving blood. The Board agreed to do something to appropriately recognize her life long work and generous gift to the society.

Moved: Ron Smith  
Seconded: Pat Skidmore

That the report be accepted as presented.

CARRIED

### **Filing Society's Annual Reports, and other things to adhere to the Societies Act of BC**

The Secretary indicated that earlier in the week the Annual Report as well as the one change on the Board of Directors was undertaken on behalf of the Society. He also mentioned that we may have to file our amended Bylaws shortly although the provincial government has all other information on file such as our Incorporation and Constitution:

### **Web Site Improvements/Updates**

A memo was distributed outlining the work undertaken to update our web site and also indicated that there is a little more to do to update the photo gallery as well as the links to other sites. This should be done during June.

### **Election of Directors**

It was agreed that all of the present board members would serve for the 2018-19 fiscal year up to and including the next Annual General Meeting.

Moved: Karin Laurie  
Seconded Jean Guy Quenneville

That the 2018-2019 Board of Directors will be as presented.

Erik Henriksen, President	Karin Laurie
Ron Smith, Secretary Treasurer	Robert Henriksen
Ron Price	Pat Skidmore

CARRIED

### **Adjournment**

The meeting was adjourned at 11:45 am.